



Learning goals worksheet

This worksheet will help you formulate exciting, challenging goals to structure your learning journey and keep you motivated. Simply answer the questions in the boxes below.



Step 1

Discover the gaps in your current skill set. Take some time to reflect and work out where your areas for improvement are.

What skills do I need to go further in my role?



What changes in myself do I want to see?



Why are these changes important to me?



Step 2

Think about your strengths. What do you love doing?

What am I good at?



What gets me into a flow state?



What do I enjoy doing most?



Step 3

Time to use your surroundings for inspiration. Think about your co-workers and what skills they have that you would like to develop. Ask them for feedback on what skills you could benefit from.

What skills/knowledge do my co-workers have that I want to develop?



What are my co-workers doing that I want to do?



What feedback have I been given by my co-workers?



Write down your top 3 learning goals:

1.

2.

3.

What steps do I need to take to get there?

1.

2.

3.

When do I need to complete them by?

1.

2.

3.

